



Dear Colleague

Thank you for your enquiry regarding registering with Integrated Occupational Healthcare Ltd (IOH Ltd) as a locum doctor.

In order to comply with current legislation, prior to offering any locum positions we will require the following documentation from you:

- Up-to-date CV with names, addresses and telephone numbers of at least two referees (one of which must be from your most recent post). If you prefer, references can be forwarded with the application
- A copy of your current GMC registration
- A copy of your Medical Indemnity Insurance certificate
- A copy of your JCPTG/PMETB or equivalent / acquired rights certificate
- GMC GP register inclusion (if available)
- A copy of proof of inclusion on a Primary Care Performers List (formerly HA Supplementary List)
- Copies of any postgraduate qualifications
- Proof of Hepatitis B immunity
- A copy of your passport showing that you are a British citizen, or have the right of abode in the UK
- Copy of an in-date utility bill, showing current address
- A recent copy of your CRB Enhanced Disclosure
- Two passport sized photographs
- Completed registration documents

I have also enclosed an opt-out agreement form. Please sign and return it if you wish to opt out of this particular ruling.

Please return all the above documents and your completed registration documents to:

**Dawn Lane  
Head Administrator  
Skelton House  
East Taphouse  
Liskeard,  
Cornwall PL14 4NJ**

Please do not hesitate to contact me if you require any further information.

Best wishes

A handwritten signature in black ink, appearing to read 'D. A. Parker'.

**Duncan Parker  
Managing Director**

Encs